GRANT APPLICATION

The Pop Up Book Stall (PUBS) provides a limited number of grants to assist community organisations and activities that support health and wellbeing within the Glamorgan Spring Bay area.

If you meet the following guidelines you are able to apply for a grant from PUBS.

The activity or service which forms the basis of your application must:

- Provide services and facilities that strengthen community health and wellbeing
- Be based within the Glamorgan Spring Bay Municipality
- Be initiated within the community and actively involve local people.
- Address relevant community needs or issues
- Be of benefit to the wider community rather than the group/organisation making the application
- Provide value for money based on how many people will benefit from the service / activity
- Not duplicate other locally available services / activities
- Comply with recognised Australian Standards and must observe any relevant federal, state or local government regulations or guidelines

In addition:

- Any previous monies received from PUBS must have been fully acquitted
- Any grants made by PUBS must only to be used for the service / activity specified in your application
- Unused grant funds must be reimbursed to PUBS
- The amount of any grant is at the discretion of the PUBS Committee
- ***We request that all information pertaining to your application must accompany the grant form itself, and the application must be "self-contained". We will not consider information provided in a cover email.***
- You will be required to notify PUBS of completion of project, advise how grant has been acknowledged and to acquit any donation.
- ***Applications should be submitted by the 1st of the month.***

The *Evaluation Form* indicating PUBS' criteria for reviewing grant applications is included for information only.
If you have any questions regarding PUBS donations you can contact:

- Stephen Ward 0417 804 203
- Maryjean Wilson 0439 396 566

Applications may be lodged by email at popupbookstall@hotmail.com or by handing your form to one of the above committee members.

All applicants will be notified by email of the result of their application.

We look forward to receiving your application.

P.U.B.S. Committee

Pop Up Book Stall (PUBS)

ABN: 87 150 389 178

GRANT APPLICATION

Group / Organisation:	
Contact Details:	**Name** **Address:** **Postal Address:** **Contact Number:** **Email:**
Description of Service, Event or Activity: *All requests **must** be accompanied by relevant information to support your need and associated quotes.*	
Total Cost of Project: **Funding from Other Sources** **Own Funding** **FUNDING REQUESTED:**	**$** **$** *please name sources and amounts **$** **$** **$**
Payment Details:	**BSB:** **Account number:** **Account Name:**

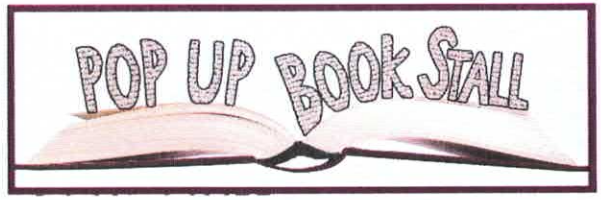
PUBS USE ONLY				
Date Application Received:		/ /		
Supporting Documentation:	**Yes / No**			
Application Approved:	**Yes / No**	**on** / /	**Notified:**	/ /
Payment:	**$**	**on** / /	**EFT / CHQ**	
Acquittal:	**$**	**on** / /	**Fully Acquitted: Y/N**	
Comments:				

Find us on Facebook

Email: popupbookstall@hotmail.com

Last modified: 5 August 2026

Visit our website **PUBS – Triabunna, Tasmania**



GRANT EVALUATION			
Group / Organisation:		**Service, Event or Activity:**	
Amount Requested:		**Date received:**	
Meeting Date:		**Decision:**	Approved / Not Approved / Deferred Amount:
Conditions:			

GUIDELINES		
Does it strengthen community health and wellbeing	Yes / No / NA / Unknown	
Is this request for the full amount	Yes / No / NA / Unknown	
Does the application have quotes attached	Yes / No / NA / Unknown	
Does the organisation have the ability to raise the difference	Yes / No / NA / Unknown	
Is the project/activity based within the Municipality	Yes / No / NA / Unknown	
Is this initiated within the community and actively involve local people	Yes / No / NA / Unknown	
Does it address relevant community needs or issues	Yes / No / NA / Unknown	
Does it benefit the wider community, not just the group/organisation	Yes / No / NA / Unknown	
Is it value for money based on how many people will benefit	Yes / No / NA / Unknown	
Does it duplicate other locally available services / activities	Yes / No / NA / Unknown	
Is the appliction from a not-for-profit or volunteer organisation	Yes / No / NA / Unknown	
Have previous donations from PUBS been fully acquitted	Yes / No / NA / Unknown	

FOR APPLICANT'S INFORMATION ONLY
PUBS COMMITTEE TO COMPLETE